

PRIVACY STATEMENT

Last updated: 17th July 2014

This Privacy Statement applies to the InVivos Pte Ltd website (www.invivos.com.sg, the “Website”). This Privacy Statement spells out how we collect, use or disclose personal data that you have provided to us through the Website. By visiting the Website, you are accepting and consenting to the collection, use and disclosure of personal data described in this Privacy Statement.

For more information on this Privacy Statement, please contact our Data Protection Officer (“DPO”) at enquiries@invivos.com.sg and state in the subject line, “Attn: DPO - Privacy Statement”

WHAT WE COLLECT

We may collect personal data such as your name, email, address, contact information, curriculum vitae etc. and Internet Protocol addresses (“Personal Data”) when you:

1. Visit the Website with cookies-enabled;
2. Submit a CV, job application or any comment, questions or feedback to us;
3. Disclose your Personal Data to us through the website in any way.

HOW WE USE YOUR PERSONAL DATA

InVivos Pte Ltd, and our third party service providers as the case may be, may use your Personal Data for the following purposes:

1. To answer your queries or provide you with assistance in any other way;
2. To facilitate your access to the Website;
3. To evaluate and manage your online application;
4. To evaluate your Website preferences;
5. To gather information for market research purposes.

HOW WE SHARE YOUR PERSONAL DATA

In order to provide the above goods and services to you, we may share your Personal Data with the following entities:

1. Our parent company, subsidiaries, related and associated companies;
2. Third-party service providers (such as subcontractors, agents or network operators) who are employed to perform business and administrative functions;
3. Third-party businesses with whom we collaborate;
4. Relevant Government bodies as permitted or required by law.

As some third parties may be located outside of Singapore, your Personal Data may be transferred out of Singapore from time to time. Such transfers will be carried out in accordance to the relevant data protection laws. Third parties, with the exception of Government bodies, are subject to confidentiality obligations and may only use your Personal Data to perform the necessary functions and not for other purposes.

COOKIES

A cookie is a small piece of information sent to your Internet browsing software (the “browser”) by the website that you visit. It helps the website to remember information about your visit to render your next visit easier and the site more useful to you.

We may use cookies on the Website for the following purposes:

1. To improve the contents of the website;
2. To identify problems arising at web servers and resolving them;
3. To customize the content of the Website and our email newsletters to suit individual interests or purposes or following the market trends;
4. To utilize your browsing history on the Website demographic research; and
5. To obtain informative website visitation statistics which are anonymous in nature.

You may reject our use of cookies by configuring your browser to disable the use of cookies. However, you may no longer be able to receive personalized features of the Website, which rely on the use of cookies.

LINKS TO THIRD PARTY WEBSITES

The Website may contain links to third party websites and microsites, whose privacy practices may differ from those of InVivos Pte Ltd. If you submit your Personal Data to any of those sites, your Personal Data is not subject to this Privacy Statement. We strongly encourage you to review the privacy statement or policy of any site you visit. By clicking on or activating such links and leaving the Website, InVivos Pte Ltd can no longer exercise control over any data or information which you give to any other entity upon leaving the Website. Access to such sites or pages is therefore entirely at your own risk.

RETENTION

Personal Data will be held for as long as it is necessary to fulfil the purpose for which it is collected or for business or legal purposes, or in accordance with applicable law. InVivos Pte Ltd will cease to retain the personal data or remove by means by which the personal data can be associated with particular individuals when it is no longer necessary to fulfil the purposes stated above.

SECURITY

We are committed in exercising due diligences in protection of all Personal Data collected against accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure or access, in particular when process of data involves the transmission or storage on or within a network.

However we cannot be held liable for any loss you may suffer for unauthorized access or loss of any data provided to the Website.

We may, but are not obliged to, post a notice on the Website should there be a security breach, or send an email to you at the email address you have provided us, in these circumstances.

ACCESS AND CORRECTION

InVivos Pte Ltd gives the right to certain access and correction rights of the personal data. In exceptional circumstances where the request is unreasonable, trivial, frivolous or vexatious or where the information does not exist, the Management reserves the right to deny access and may provide an explanation as required by applicable (legal or government) laws.

To access and correct any personal data, request must be made in writing stating the reason for access and sent to enquiries@invivos.com.sg and attention it to Data Protection Officer in the subject line. All requests will be investigated and responded to in writing within 30 working days.

CHANGES TO THE PRIVACY STATEMENT

Any changes we may make to our privacy statement in the future will be posted on this page. Please check back frequently to see any updates or changes to our privacy statement.

CONTACT US

Any other questions on our use of your Personal Data should be addressed to our DPO, who you may contact at enquiries@invivos.com.sg and state in the subject line, "Attn: DPO - Privacy Statement"